

Enters The Current Date	Ctrl ; ^ ;
Enters The Current Time	Ctrl Shift : ^ ^ :
Uses The Fill Down Command From Cell Above	Ctrl D ^ D
Uses The Fill Right Command To Copy The Contents And Format Of The Leftmost Cell	Ctrl R ^ R
Copies A Formula From The Cell Above The Active Cell	Ctrl ' ^ ' ^
Copies The Value From The Cell Above The Active Cell	Ctrl Shift " ^ ^ " ^
Displays The Insert Hyperlink Dialog Box	Ctrl K ^ K
Opens A Selected Drop-Down List	Alt ↓ ↵ ↓

Formatting

Displays The Format Cells Dialog Box	Ctrl I ^ I
Opens The Format Cells Dialog Box	Ctrl Shift F
Repeats The Last Command Or Action, If Possible	F4 ^ Y
Applies Or Removes Bold Formatting	Ctrl B ^ B
Applies Or Removes Italic Formatting	Ctrl I ^ I
Applies Or Removes Underlining	Ctrl U ^ U
Applies Or Removes Strikethrough	Ctrl 5 ^ X
Align Center	Alt H A C ^ E
Align Left	Alt H A L ^ L
Align Right	Alt H A R ^ R

Number Formatting

Applies The Number Format	Ctrl Shift ~ ^ ~
Applies The Currency Format	Ctrl Shift \$ ^ \$
Applies The Percentage Format	Ctrl Shift % ^ %
Applies The Exponent Format	Ctrl Shift ^ ^ ^ ^
Applies The Date Format	Ctrl Shift # ^ #
Applies The Time Format	Ctrl Shift @ ^ @
Applies The Number Format	Ctrl Shift ! ^ !

Borders

Applies The Outline Border To The Selected Cells	Ctrl Shift & ^ ↵ 0
Set Right Border	Alt R ^ ↵ →
Set Left Border	Alt L ^ ↵ ←
Set Top Border	Alt T ^ ↵ ↑
Set Bottom Border	Alt B ^ ↵ ↓
Set Diagonal And Down Border	Alt D
Remove Outline Borders From Cell Or Selection	Ctrl Shift - ^ ↵ -

Formulas

Cycles Through The Various Combinations Of Absolute And Relative References	F4 ^ T
Displays The Insert Function Dialog Box	Shift F3 ^ F3

Insert The Autosum Formula	Alt = ^ T
Alternates Between Displaying Cell Values And Displaying Formulas In The Worksheet	Ctrl ` ^ `
Inserts The Argument Names And Parentheses	Ctrl Shift A ^ A
Enter A Formula As An Array Formula	Ctrl Shift Enter ^ Return
Calculates All Worksheets In All Open Workbooks	F9 Fn F9
Calculates The Active Worksheet	Shift F9 Fn ^
Calculates All Worksheets In All Open Workbooks	Ctrl Alt F9
Switches Between Expanding And Collapsing Of The Formula Bar	Ctrl Shift U ^ U
Inserts The Argument Names And Parentheses	Ctrl A ^ A
Define A Name Or Dialog	Ctrl F3 ^ L
Create Names From Row And Column Labels	Ctrl Shift F3 ^ Shift F3
Displays The Paste Name Dialog Box	F3

Grid Operations

Displays The Insert Dialog Box To Insert Blank Cells	Ctrl Shift + ^ I
Insert Row	Ctrl Shift + ^ I
Insert Column	Ctrl Shift + ^ I
Displays The Delete Dialog Box To Delete The Selected Cells	Ctrl - ^ -
Delete Rows	Ctrl - ^ -
Delete Columns	Ctrl - ^ -
Delete Cells	Ctrl - ^ -
Delete The Selection	Delete Fn Delete
Hide The Selected Columns	Ctrl 0 ^ 0
Hide The Selected Rows	Ctrl 9 ^ 9
Unhide The Selected Rows	Ctrl Shift 0 ^ ^ 0
Unhide The Selected Columns	Ctrl Shift 9 ^ ^ 9
Group Rows Or Columns	Alt Shift → ^ K
Ungroup Rows Or Columns	Alt Shift ← ^ J
Open Group Dialog Box	Alt Shift → ^ K
Open Ungroup Dialog Box	Alt Shift ← ^ J
Displays Or Hides The Outline Symbols	Ctrl 8 ^ 8

Pivot Tables

Selects The Entire Pivot Table	Ctrl A ^ A
Select Or Clear A Check Box In The List	Space Space
Group Selected Pivot Table Items	Alt Shift → ^ K
Ungroup Selected Pivot Table Items	Alt Shift ← ^ J
Create And Insert Pivot Chart With Data In Current Range In A The Same Worksheet	Ctrl - Ctrl -
Create And Insert Pivot Chart With Data In Current Range In A Separate Chart Sheet	Fn Fn Fn
Open Pivot Table Wizard	Alt D P ^ P

Workbook

Inserts A New Worksheet	Shift F11 ^ F11
Moves To The Next Sheet In A Workbook	Ctrl PgDn Fn ^ ↓
Moves To The Previous Sheet In A Workbook	Ctrl PgUp Fn ^ ↑
Move Onto The Next Pane	F6 F6
Switches Between The Worksheet, Zoom Controls, Task Pane, And Ribbon	Shift F6 ^ F6
Move To Next Workbook Window	Ctrl Tab ^ Tab
Move To Previous Workbook Window	Ctrl Shift Tab ^ ^ Tab
Minimizes A Workbook Window To An Icon	Ctrl F9 ^ M
Maximizes Or Restores The Selected Workbook Window	Ctrl F10
Select Cells That Are Neighbors	Shift ^ ↵ ↵
Select Cells That Are Not Neighbors	Ctrl ^ ↵ ↵

Dialog Boxes

Moves To The Next Option Or Option Group	Tab Tab
Moves To The Previous Cell In A Worksheet Or The Previous Option	Shift Tab ^ Tab
Switches To The Next Tab	Ctrl Tab ^ Tab
Switches To The Previous Tab In A Dialog Box	Ctrl Shift Tab ^ ^ Tab
It Performs The Action For The Default Command Button	Enter Return
Performs The Action For The Selected Button, Or Selects Or Clears A Check Box	Space Space
Cancels And Closes The Dialog Box	Esc Esc

Other

Displays The Spelling Dialog Box	F7 F7
Display The Thesaurus Dialog Box	Shift F7 ^ F7
Display The Macro Dialog Box	Alt F8 Fn ^ F9
Open The Visual Basic Editor To Create Macros	Alt F11 Fn ^ F11
Fill Complete Cell Down	Ctrl D ^ D
Alternate Between Hiding And Displaying Objects	Ctrl 6 ^ 6
Display The Style Dialog Box	Alt ' ^ L
Displays The Shortcut Menu For A Selected Item	Shift F10 Fn ^ F10
Displays The Control Menu	Alt Space

Source: <https://support.office.com/>

Shift	↑	Command	⌘
Control	⌘	Function	Fn
Alt	⌥	Mouse Click	⌵

File

Create A New, Blank Workbook	Ctrl N ^ N
Displays The Open Dialog Box	Ctrl O ^ O
Saves The Active File	Ctrl S ^ S
Displays The Save As Dialog Box	F12 ^ S
Displays The Print Dialog Box	Ctrl P ^ P
Displays The Print Preview Window	Ctrl F2
Closes The Selected Workbook Window	Ctrl F4 ^ W
Close The Selected Workbook Window	Alt F4 ^ Q

Ribbon

Displays Or Hides The Ribbon	Ctrl F1 ^ R
Access Any Button Or Command On The Ribbon	Alt
Move To Next Button On Ribbon	Tab Tab
Open Selected Button On Ribbon	Space Space
Help On Selected Button	F1

General

Displays The Microsoft Office Excel Help Task Pane	F1 ^ /
Undo Previous Action	Ctrl Z ^ Z
Redo Previous Action	Ctrl Y ^ Y
Copies The Selected Cells	Ctrl C ^ C
Cuts The Selected Cells	Ctrl X ^ X
Inserts The Contents Of The Clipboard	Ctrl V ^ V
Displays The Paste Special Dialog Box	Ctrl Alt V ^ V
Displays The Find And Replace Dialog Box	Ctrl F ^ F
Displays The Find And Replace Dialog Box, With The Replace Tab Selected	Ctrl H ^ H
Repeats The Last Find Action	Ctrl Shift F4 ^ G
Creates A Chart Of The Data In The Current Range	Alt F1 Fn ^ F1
Creates A Chart Of The Data In The Current Range	Fn Fn Fn11
Apply Filter On Selected Column Headings	Ctrl L ^ F
Display The Autocomplete List	Alt ↓ ↵ ↓
Displays The Create Table Dialog Box	Ctrl T ^ T
Selects An Entire Row In A Worksheet	Shift Space ^ Space
Selects An Entire Column In A Worksheet	Ctrl Space ^ Space
Selects The Entire Table	Ctrl A ^ A

Navigation

Move Right One Cell	→ →
Move Left One Cell	← ←
Move Up One Cell	↑ ↑
Move Down One Cell	↓ ↓
Moves One Screen To The Right In A Worksheet	Alt PgDn Fn ^ ↑

Moves One Screen To The Left In A Worksheet	Alt PgUp Fn ^ ↓
Moves One Screen Up In A Worksheet	PgUp Fn ↑
Moves One Screen Down In A Worksheet	PgDn Fn ↓
Moves To The Right Edge Of The Current Data Region	Ctrl → ^ →
Moves To The Left Edge Of The Current Data Region	Ctrl ← ^ ←
Moves To The Top Edge Of The Current Data Region	Ctrl ↑ ^ ↑
Moves To The Bottom Edge Of The Current Data Region	Ctrl ↓ ^ ↓
Moves To The Beginning Of A Row In A Worksheet	Home Fn ←
Moves To The Last Cell On A Worksheet	Ctrl End Fn ^ →
Moves To The Beginning Of A Worksheet	Ctrl Home Fn ^ ←
Turns On End Mode	End Fn →

Selection

Selects An Entire Row In A Worksheet	Shift Space ^ Space
Selects An Entire Column In A Worksheet	Ctrl Space ^ Space
Selects The Entire Worksheet	Ctrl A ^ A
Select Cells That Are Neighbors	Shift ^ ↵ ↵
Select Cells That Are Not Neighbors	Ctrl ^ ↵ ↵
Move To The Right Between Non-Adjacent Selections	Ctrl → ^ ↵ →
Move To The Left Between Non-Adjacent Selections	Ctrl ← ^ ↵ ←
Add A Nonadjacent Cell Or Range To A Selection Of Cells By Using The Arrow Keys	Shift F8 Fn ^ F8
Cancel Selection	Esc Esc

Active Cell

Select Only The Active Cell When Multiple Cells Are Selected	Shift Backspace ^ Delete
Show Active Cell Within Selection	Ctrl Backspace ^ Delete
Move Clockwise To The Next Corner Of The Selection	Ctrl . ^ .
Move Active Cell Down In A Selection	Enter Return
Move Active Cell Up In A Selection	Shift Enter ^ Return
Move Active Cell Right In A Selection	Tab Tab
Move Active Cell Left In A Selection	Shift Tab ^ Tab

Extend Selection

Select One Character To The Right	Shift → ^ →
Select One Character To The Left	Shift ← ^ ←
Select Cell Above	Shift ↑ ^ ↑
Select Cell Below	Shift ↓ ^ ↓
Select One Word To The Right	Ctrl Shift → ^ ^ →
Select One Word To The Left	Ctrl Shift ← ^ ^ ←
Extend Last Cell Up	Ctrl Shift ↑ ^ ↑
Extend Last Cell Down	Ctrl Shift ↓ ^ ↓
Extend The Selection Up One Screen	Shift PgUp Fn ^ ↑
Extend The Selection Down One Screen	Shift PgDn Fn ^ ↓
Extend The Selection To The Beginning Of The Row	Shift Home Fn ^ ←

Extend The Selection To The Beginning Of The Worksheet	Ctrl Shift Home Fn ^ ^ ←
Extend The Selection To The Last Used Cell On The Worksheet	Ctrl Shift End Fn ^ ^ →
Turn On Extend Selection Mode	F8 Fn F8

Select Special

Display The 'Go To' Dialog Box	Ctrl G ^ G
Select All Cells With Comments	Ctrl Shift O Fn ^ ^ O
Select The Current Region Around The Active Cell	Ctrl Shift * ^ ^ Space
Select The Entire Worksheet Or The Data-Containing Area	Ctrl A ^ A
Select The Array Containing The Active Cell	Ctrl / ^ /
In A Selected Row, To Select The Cells That Don'T Match	Ctrl \ ^ \
In A Selected Column, To Select The Cells That Don'T Match	Ctrl Shift ^ ^
Select Direct Precedent Cells	Ctrl [^ [
Select All Cells That Are Precedents	Ctrl Shift { ^ ^ {
Select Direct Dependent Cells	Ctrl] ^]
Select All Cells That Are Dependents	Ctrl Shift } ^ ^ }
Select The Visible Cells In The Current Selection	Alt ; ^ Z

Inside Cell Edit Mode

Edits The Active Cell And Positions The Insertion Point At The End Of The Cell Contents	F2 ^ U
Adds Or Edits A Cell Comment	Shift F2 Fn ^ F2
Cancels An Entry In The Cell Or Formula Bar	Esc Esc
Extend Selection One Character To The Right	Shift → ^ →
Extend Selection One Character To The Left	Shift ← ^ ←
Move Selection One Word To The Right	Ctrl → ^ →
Move Selection One Word To The Left	Ctrl ← ^ ←
Extend Selection One Word To The Right	Ctrl Shift → ^ ^ →
Extend Selection One Word To The Left	Ctrl Shift ← ^ ^ ←
Select From The Insertion Point To The Beginning Of A Cell	Shift Home Fn ^ ←
Select From The Insertion Point To The End Of A Cell	Shift End Fn ^ →
Delete Text To The End Of The Line	Ctrl Delete ^ Delete
Deletes One Character To The Left In The Formula Bar	Backspace Delete
Delete Character To The Right Of The Cursor	Delete Fn Delete
Removes The Cell Contents From Selected Cells	Alt Enter ^ ↵ Return

Entering Data

Completes A Cell Entry From The Cell Or The Formula Bar, And Selects The Cell Below	Enter Return
Completes A Cell Entry And Selects The Cell Above	Shift Enter ^ Return
Enter and move right	Tab Tab
Enter and move left	Shift Tab ^ Tab
Fills The Selected Cell Range With The Current Entry	Ctrl Enter ^ Return

Shift	↑	Command	⌘
Control	⌘	Function	Fn
Alt	⌥	Mouse Click	⌵